



American Hospital
Association

2017

Hospital
Awards for
Volunteer
Excellence
(HAVE)



Submit your nomination
form via survey monkey!

Call for Nominations

Nominations due September 23, 2016

2017 HAVE Awards

The Hospital Awards for Volunteer Excellence (HAVE) program was established by the American Hospital Association to help hospitals and health care systems attract and retain volunteers by recognizing outstanding contributions of organized volunteer programs. In addition, the HAVE Awards acknowledge the value of volunteerism to individuals, organizations and communities.

Your hospital or health care system is invited to participate by nominating an organized volunteer program. It is recommended that this call for nominations be forwarded to volunteer and auxiliary leaders, directors of volunteer services, public relations, and human resources. Only one nomination per AHA institutional member may be submitted per year.

Eligibility Requirements

Volunteer programs submitted for review must meet the following requirements:

- Affiliated with an AHA institutional member hospital or health system.
- Has functioned successfully for at least **two years** (since September 1, 2014) within a health care organization or a community the organization serves.
- Organizations affiliated with members of the HAVE selection committees are not eligible to apply.
- The organization submitting a nomination may not have received a HAVE Award the previous three years.
- Awards go to specific service areas, initiatives or programs, and not volunteer departments or auxiliaries as a whole.

Award Categories & Descriptions

One HAVE Award is given to a program in each of four categories:

- **Community Service** — programs that assisted a health care organization in the design and delivery of services or programs of measurable impact to the wellbeing of individuals and/or the community.
- **Fundraising** — programs that designed and implemented an innovative approach to fundraising that benefited the health care organization or the community.
- **In-Service** — programs that designed and implemented innovative services to address needs or challenges within the health care organization.
- **Community Outreach and/or Collaboration** — programs that designed and implemented an innovative approach with external partners to address needs or challenges within the health care organization or the community.

Review Criteria

- Volunteers play a substantial role in planning, developing, implementing and maintaining the program.

- The program is creative and/or innovative.
- The program benefits the service recipients, the health care organization and/or the community.
- The program could be replicated or adapted in another community or organization.
- Outcome measures have achieved the stated goals.

Submission Guidelines

All nominations for the 2017 HAVE Awards must be submitted electronically via <https://www.surveymonkey.com/s/2017HAVEAward> by **September 23, 2016 at 4:30 p.m. PDT**. No paper copies will be accepted.

- Print out the attached page to review the questions and required information before completing the online HAVE Award nomination form.
- Questions may be directed to Joan Ryzner, 312-422-3321; or jryzner@aha.org.
- No additional materials beyond the nomination form will be accepted or reviewed.
- Summaries of the previous HAVE winners and finalists <http://www.aha.org/about/volunteers/haveawards.shtml> are available as a reference.

Notification of Winners

Representatives of award-winning programs will be notified both by telephone and letter by March 2017. Official correspondence will be directed to the staff person submitting the nomination form and to the hospital or health system CEO.

Presentation of HAVE Awards

Awards will be presented at the AHA Annual Meeting in Washington, DC, on May 8, 2017. The volunteer or auxiliary representing award-winning programs must be present at the AHA Annual Meeting to receive the award at a breakfast and to be acknowledged at the AHA Recognition Luncheon the same day. AHA will pay travel expenses for one volunteer from each winning organization.

<https://www.surveymonkey.com/s/2017HAVEAward>