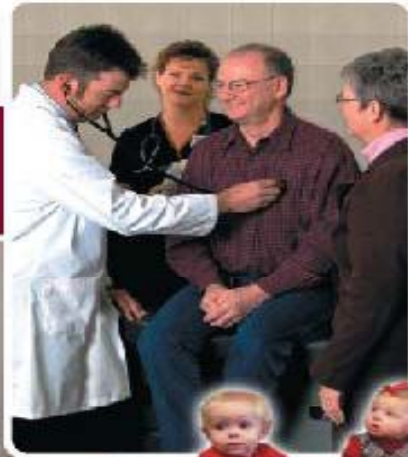


Glendive Medical Center Community Benefit Reporting



*Friends &
Neighbors
Caring For You*



COMMUNITY BENEFIT

*Our commitment
is to provide you
with exceptional
customer service.*

*Glendive
Medical Center
is committed to
caring, healing
and a healthier
community.*

Glendive Medical Center Community Benefits Team

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Glendive Medical Center History

Glendive Medical Center is a 25 bed critical access hospital located in rural eastern Montana. Incorporated in 1940, we have been reporting community benefits to the VHA since 1999 and will be reporting all information on the Schedule H of Form 990 for our fiscal year ending 6/30/09.



Gathering Community Benefit Information

- Charity Care
- Government Sponsored Health Care
- Community Health Improvement Services
- Health Professions Education
- Subsidized Health Services
- Financial and In-Kind Contributions
- Community Building Activities
- Community Benefit Operations

CHARITY CARE

- Charity care and financial assistance policy that is easily understood, prominently posted and publicly available
- Committee reviews, approves and adjusts accounts
- Charity care accounts are posted through our in-house accounting system to the general ledger after charges are adjusted off
- Converted to cost utilizing the step down method
- Does not include bad debt expense

GOVERNMENT SPONSORED HEALTH CARE

- Unreimbursed Medicaid
 - Portion of gross charges not paid, i.e. contractual adjustments, are captured utilizing our in-house accounting system
 - Converted to cost utilizing the step down method

GOVERNMENT SPONSORED HEALTH CARE (continued)

- Medicare Shortfall
 - Calculated using same methodology as for Unreimbursed Medicaid
 - Not considered in community benefits for IRS purposes, but reported separately on Schedule H of form 990, Part III

BAD DEBT EXPENSE

- Bad debts captured through similar process as charity care
- Estimate the amount of bad debts that is attributable to patients eligible for charity care that do not apply
- Reported separately on Schedule H of Form 990, Part III

COMMUNITY HEALTH IMPROVEMENT SERVICES

- Community Health Education
- Community-Based Clinical Services
- Health Care Support Services
- Community Benefit Operations

COMMUNITY HEALTH IMPROVEMENT SERVICES (Continued...

- Community Health Education
 - Health education classes such as childbirth and diabetes
 - Health Fairs
 - Support Groups
 - Women and Children's Health and Wellness programs
 - Outreach to smaller surrounding communities

COMMUNITY HEALTH IMPROVEMENT SERVICES (Continued...

- Community Health Education (continued)
 - Community benefit pay code in our in-house timekeeping system keeps track of number of hours spent on community benefits
 - Communication via e-mail indicating community benefit event, number of hours spent, and number of people served
 - Calendar schedules indicating meeting times
 - Hours are multiplied by employee wage rate and added percentage for benefits



COMMUNITY HEALTH IMPROVEMENT SERVICES (Continued...

- Community-Based Clinical Services
 - Health Screenings
 - Birthday Blood Profiles
 - Mammo Specials
 - Sports Physicals
 - Outreach Health Screenings

COMMUNITY HEALTH IMPROVEMENT SERVICES (Continued...

- Health Care Support Services
 - Advantage 65 Programs
 - Insurance billing assistance for seniors
 - Newsletter for seniors
 - Visiting physician schedules
 - Transportation programs to enhance patient access to care
 - Medical consults
 - Mental Health Consults

COMMUNITY HEALTH IMPROVEMENT SERVICES (Continued...

- Health Care Support Services (continued)
 - Advantage 65 and transportation programs are tracked utilizing our in-house software system and metered postage machines, etc
 - Medical consults and mental health consults are tracked through Eastern Montana Telemedicine Network

HEALTH PROFESSIONS EDUCATION

- RN Nursing Program
 - Underwrite faculty positions at area community college
- CNA Education
 - Offered in conjunction with local community college
- Clinical setting for undergraduate training
- Various Scholarships

HEALTH PROFESSIONS EDUCATION (continued)

- Offered to community members at large
- Does not require any employment agreement
- Cost is calculated through expense cycle and is reported net of any direct offsetting revenue

SUBSIDIZED HEALTH SERVICES

- Income statements by department are generated with in-house system
- Overhead allocation is allocated utilizing the step down method
- Typical departments included are:
 - 24 Hour Emergency Department
 - Extended Care
 - Lifeline
 - Home Health/Hospice
 - Behavioral Health

FINANCIAL AND IN-KIND CONTRIBUTIONS

- Miscellaneous cash donations
 - Various community organizations
- In-kind donations
 - Medicare Part D trainings calculated using compensation calculation mentioned above
 - Conference room utilized by community at no charge. Calendar and scheduling provides amount of usage and number served multiplied by a standard usage rate
 - Donation of used office equipment

COMMUNITY BUILDING ACTIVITIES

- Physical improvements and housing
- Economic development
- Community support
- Leadership development and training for community members
- Workforce development
- Job fairs

Accumulation and Reporting

- Tools
 - Education of managers through department manager meetings
 - Managers encouraged to educate staff
 - Timekeeping program
 - E-mails
 - Data gathering forms
 - Excel spreadsheets
 - Lyons community benefit software
 - VHA tax benefit status worksheet

Accumulation and Reporting (continued)

- Our finance department is our “point-of-contact” due to our size limitations. Estimated time spent per year is 80-100 hours
- Estimated time spent per year is also 80-100 hours for our marketing department to prepare the annual community benefits report

Accumulation and Reporting (continued)

- Our annual report includes community benefit information and is distributed throughout the community and posted on our website
- Charity care is reported at quarterly CEO Forums
- Form 990 will also be made available to community in the following years on our website to provide easier access

- Questions?
- Comments?