**High-Value Care Collaborative Action Plan Template**

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| **Target area to improve:** (Use one table for each intervention) | | | | | | |
| **Plan Overview** | **Responsibilities** | **Measurement Plan** | **Resources Needed** | **Obstacles/Barriers** | **Deadline/Status** | **Results/ Lessons Learned** |
| Overview of area identified for change and action plan | Identify project leader and team for each area.  Be sure to include all individuals needed to effect change.  Assign clear responsibilities to each team member. | Develop quantitative and qualitative measures. | Record resources needed to:   * Develop the intervention * Implement it * Measure progress | As you identify barriers and obstacles, document them and their solutions. | Set deadlines for each activity and monitor status.  Identify when completed. | * Record what you have learned. * What has worked/not worked? * Identify changes you would make to your project plan and plans you have moving forward. * Identify good practices to share across your organization. |